

WorkVault Executive Brief

One audit-ready record per person.

Pillar 03 of six · Record · The system-of-record pillar of the Keystone Vault workforce platform.

The challenge

The truth about an employee is scattered — a little in payroll, some on a shared drive, the rest in email and memory. When an auditor, a regulator, or a lawsuit asks for the complete record of a person, assembling it becomes a scramble — and the gaps are exactly where the risk lives.

What WorkVault does

- **People.** Recruiting & hiring, onboarding, and the personnel record — the human side of the workforce in one place.
- **Operations.** The day-to-day of an active employee, kept current and connected rather than scattered across tools.
- **Governance & Security.** Compliance, access control, and a complete audit trail on every record.

Independent or stacked

WorkVault runs on its own, front to back. But it is built to **stack** — because every Keystone Vault pillar writes to one shared record, WorkVault gets stronger the moment you add the pillars around it.

Stronger together. WorkVault is the record every other pillar writes to. RecruitVault and WAY fill it at the front; TrainVault, TimeVault, and Vaultline build on it. It works alone as a secure HR core — and it is what makes stacking pay off.

Where it fits the lifecycle

Record is the center of the vault: RecruitVault and WAY create it, and Train, Time, and Secure all write to it. One audit-ready record from applicant to active employee.

Who it's for

Any organization that has to keep a clean, complete, defensible record of its people — government contractors, regulated employers, and companies tired of assembling the truth by hand.

See it in action. Request a walkthrough of WorkVault and the connected Keystone Vault platform:
info@gtcsol.com

Keystone Vault is built by GT Creative Solutions — led by Leroy A. Latshaw, a retired U.S. Army aviator who, with his wife Jamie, spent 23+ years growing a government-services firm into a \$200M international company. Every pillar reflects a standard they had to meet.